

# Domestic and Family Violence Notice ending residency

COVID-19 Emergency Response Act 2020 (Section 24)

Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020 (Sections 60 and 65)

Residents experiencing domestic and family violence can use this form to end their interest in a rooming accommodation agreement (Part A) and supply appropriate evidence to support their circumstances (Part B).

Residents experiencing domestic and family violence must provide seven days notice. They can leave before 7 days but they are responsible for paying rent until the end of the 7 day notice period. They are not liable for any other costs and can request their rental bond contribution be refunded to them.

When serving notices by post, the sender must allow time for the mail to arrive when working out notice periods.

**The manager/provider or agent must not inform any remaining co-residents of your departure until 7 days after you have issued this notice (see section 4), or 7 days after the date you have left (see section 5), whichever is later.**

## PART A: Ending your rooming obligations

### 1 Address of the rental property

Room no.	
	Postcode

### 2 Notice issued by

Full name of departing resident		
Phone	Mobile	Date
Email		

Note: if there is more than one resident departing on domestic and family violence grounds, please complete a separate form for each resident.

### 3 Notice issued to Manager/provider Agent

Full name/trading name	
Address	
	Postcode

### 4 Notice issued on

Day	Date	Method of issue (e.g. email, post, in person)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 5 I intend to vacate the property by midnight on

<input type="text"/>	(you must provide minimum 7 days notice and pay rent for those 7 days but can leave at any time)
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Do not send to the RTA—give this form to the manager/provider or agent and keep a copy for your records.

Note: this form can only be used until 31 December 2020 as stated in section 3 of the Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020.

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## PART B: Providing evidence to manager/provider or agent

You are required to provide documentation to support your claim of experiencing domestic and family violence. You can choose to provide a copy of relevant documentation or allow your manager/provider or agent to inspect it.

Please indicate how you intend to provide supporting documentation:

I intend to show my manager/provider or agent supporting documentation.

I have included a copy of my supporting documentation with this form.

**My supporting documentation is:**

a protection order;

a temporary protection order;

a police protection notice;

an interstate order;

an injunction for personal protection under the *Family Law Act 1975* (Commonwealth);

a Domestic and Family Violence Report (downloadable from [rta.qld.gov.au](http://rta.qld.gov.au)) signed by an authorised professional.

### Who is an authorised professional?

Under the *Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020* an authorised professional refers to any of the following:

- (i) a doctor;
- (ii) a social worker;
- (iii) a refuge or crisis worker;
- (iv) a domestic and family violence support worker or case manager;
- (v) an Aboriginal and Torres Strait Islander medical service;
- (vi) a solicitor.

### Guidelines for managers/providers and agents

**It is critical to maintain the privacy** of a resident who is experiencing domestic and family violence **to ensure their safety.**

- Do not take a copy of this form unless the resident agrees, or provides you with a copy.
- If the resident gives you a copy of this form, you must ensure this and other domestic and family violence information is kept in a secure manner.
- You must not disclose information about the resident's domestic and family violence experience to anyone unless required by law to do so.
- Co-residents may not be the alleged perpetrator/s, however it is important that the departing resident should only be contacted using updated details they have provided.
- Contact details provided by the departing resident **MUST NOT** be passed on to anyone else, unless required by law to do so.

**Penalties apply** to managers/providers and agents who do not follow these requirements.

**Do not send to the RTA—give this form to the manager/provider or agent and keep a copy for your records.**

**Note: this form can only be used until 31 December 2020 as stated in section 3 of the Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020.**

