Disclaimer: This document is in **DRAFT** form, and has been provided to you as a guide only. It should not be constituted as legal advice. Tenant’s Queensland Inc. disclaims all liability with respect to information contained in this document. You will need to amend the document to suit your circumstances, as appropriate.

[tenant/s name/s]

[tenant/s postal address]

[other contact details- phone, email etc.]

[Date]

[agent/lessor name]

[address line 1]

[address line 2]

Via email: [email address] (remove if not sending via email)

Dear [name of agent/lessor]

**RE: PROPOSED TENANCY DATABASE LISTING OF [insert tenant/s full name/s]**

[I/We] rented the premises situated at [address] (the Premises) from [date] to [date].

As per your correspondence dated [date], [I/we] understand that you intend to list [me/us] on a tenancy database in relation to [my/our] tenancy at the Premises. That letter states that your office proposes to list [me/us] on the tenancy database for [proposed reasons for listing].

Tenancy database listings are regulated by Chapter 9 of the *Residential Tenancies and Rooming Accommodation Act 2008* (Qld) (the Act) and Part 4 Division 2 of the *Residential Tenancies and Rooming Accommodation Regulation 2009*.

I am objecting to my details being listed on the tenancy database for the reasons proposed. These reasons are unjust under the circumstances.

I was not responsible for the acts or omissions.

* damage was caused to the premises during incident of domestic violence
* I left the property due to domestic family violence (give details, date and notice given to lessor/agent) rent arrears, cleaning other costs accrued after I left and was no longer responsible for the tenancy

Please find attached documents that verify the domestic violence for example PPN, DVO, letter from agency verifying DFV.

Please send written confirmation from your office by **close of business [date 3 days from date of letter]** that you no longer intend to list me on a tenancy database.

If I do not hear from you by close of business [date mentioned above], I will apply to the Queensland Civil and Administrative Tribunal under section 462 of the Act to formally dispute the proposed listing.

Yours faithfully,

[tenant to sign]

[tenant name]