Disclaimer: This document is in **DRAFT** form and has been provided to you as a guide only. It does not constitute legal advice. Tenants Queensland disclaims all liability with respect to information contained in this document. You will need to amend the document to suit your circumstances, as appropriate**. Please ensure you delete this disclaimer before forwarding to your agent or lessor**

[tenant/s name/s]

[tenant/s postal address]

[other contact details- phone, email etc.]

[Date]

[agent/lessor name]

[address line 1]

[address line 2]

Via email: [email address] (remove if not sending via email)

Dear [name of agent/lessor]

Please find attached the RTA Form 20 Notice Ending Tenancy (domestic and family violence) and (insert type of evidence e.g. DFV Report), as supporting evidence of domestic family violence.

This is a valid notice under section 308B of the *Residential Tenancies and Rooming Accommodation Act 2008* (‘the Act’). The relevant domestic and family violence provisions under this Act came into effect on 20 October 2021.

Section 308A of the Act states that a tenant has a right to leave and end their interest in the tenancy where they can no longer safely continue to occupy the premises because of domestic violence committed against them.

***[Delete whichever of the following paragraphs do not apply]***

I am a sole tenant on the lease and I am reminding you of your obligation under section 308I of the Act to maintain confidentiality and the importance of **not** disclosing evidence to any other person.

***OR***

As I am a Co-tenant on the lease with [insert name/s of co-tenant/s] I am reminding you of your obligation under section 308I of the Act to maintain confidentiality and the importance of **not** disclosing evidence to any other person.

I understand that section 308E(5) states that you must inform the remaining co-tenant/s that I have vacated, **no earlier than 7 days** after the Notice Ending Tenancy has expired. The attached Notice Ending Tenancy expires on [insert date NET expires]. You can only provide the remaining tenant/s a Continuing interest notice no sooner than (insert date ie. 7 days after NET expires).

I trust that you will preserve my confidentiality as my safety [if relevant, and that of my children] is of utmost importance.

Yours faithfully

Your name, and signature above.