(Insert tenant/s name/s)

(Insert tenant/s postal address)

(Insert tenant/s email)

(Insert date)(Insert lessor/ agent’s name)

(Insert lessor/ agent’s address)

(Insert lessor/ agent’s email)

Dear (insert lessor/ agent’s name),

**RE: RENT DECREASE**

I/ we rent the premises situated at (insert address of rental premises) (“the Premises”).

The premises has been affected by flooding which occurred on [date] and we are writing to inform you of our concerns in relation to the tenancy.

As a direct result of the impacts of the recent flooding I/we (cross out any of the following which do not apply AND/ OR modify to suit your circumstances AND/ OR insert your own):

* cannot fully utilise the Premises (outline if destroyed or damaged);
* can only partly use the Premises (outline which areas);
* am/ are suffering from loss of amenity (outline amenity);
* have lost power, water or gas supply making the property unliveable (outline how long and that you seek to return when power returns);
* other (outline if you are seeking assistance to clean up the premises)

As such, I/ we seek a rent decrease in the amount of insert amount in accordance with s94 of the *Residential Tenancies and Rooming Accommodation Act 2008* (Qld) (“the Act”).

Please advise me/ us within (insert number of days/ weeks/ months) that the proposed rent decrease amount is acceptable to you/ the lessor. Please provide your response in writing.

Yours faithfully,

(insert tenant/s name/s)

(tenant/s to sign)