

Disclaimer: This document is in **DRAFT** form and has been provided to you as a guide only. It should not be constituted as legal advice. Tenants Queensland disclaims all liability with respect to information contained in this document. You will need to amend the document to suit your circumstances, as appropriate.

Please delete the disclaimer before sending letter

(Insert tenant/s name/s)
(Insert tenant/s postal address)
(Insert tenant/s email)

(Insert date)(Insert lessor/ agent's name)
(Insert lessor/ agent's address)
(Insert lessor/ agent's email)

Dear (insert lessor/ agent's name),

RE: RENT DECREASE

I/ we rent the premises situated at (insert address of rental premises) ("the Premises").

The premises has been affected by flooding which occurred on [date] and we are writing to inform you of our concerns in relation to the tenancy.

As a direct result of the impacts of the recent flooding I/we **(cross out any of the following which do not apply AND/ OR modify to suit your circumstances AND/ OR insert your own):**

- cannot fully utilise the Premises (outline if destroyed or damaged);
- can only partly use the Premises (outline which areas);
- am/ are suffering from loss of amenity (outline amenity);
- have lost power, water or gas supply making the property unliveable (outline how long and that you seek to return when power returns);
- other (outline if you are seeking assistance to clean up the premises)

As such, I/ we seek a rent decrease in the amount of insert amount in accordance with s94 of the *Residential Tenancies and Rooming Accommodation Act 2008* (Qld) ("the Act").

Please advise me/ us within (insert number of days/ weeks/ months) that the proposed rent decrease amount is acceptable to you/ the lessor. Please provide your response in writing.

Yours faithfully,

(insert tenant/s name/s)

(tenant/s to sign)