# Mutual Termination of Tenancy Agreement at

(insert address)

I/we insert the tenant’s name as the tenant/s of the above premises and insert the lessors name the lessor of the above premises, hereby mutually agree to terminate the tenancy agreement. The tenant/s will have no further liability for rent after the agreement ends on the following terms:

1. The tenancy will terminate on insert date.

2. The tenant/s agree to hand back vacant possession of the premises and return all keys on the termination date stated above (“the handover date”).

3. The tenant/s will pay rent in the amount of insert amount per week/fortnight/month until the handover date.

4. The tenant/s agree they will meet their obligations at the end of the tenancy to hand back the property in the same condition as at the start of the tenancy, except for fair wear and tear, as required under section 188(4) of the *Residential Tenancies and Rooming Accommodation Act 2008* (Qld).

5. The parties agree that the lessor and tenant/s will jointly inspect the Premises and complete a Form 14a Exit Condition Report on insert date.

Select from one of the following options

6. The lessor agrees the tenant/s will not be liable to pay any re-letting costs.

**OR**

7. The tenant/s agree they will compensate the lessor insert amount in consideration of entering into this agreement and as full and final settlement:

The agreed amount of compensation will be paid to the lessor on insert date.

Insert Name of Tenant Insert Name of Tenant 2 (if required)

*Signature of Tenant* *Signature of Tenant*

Insert date Insert date

Insert Name of Lessor

*Signature of Lessor*

Insert date